**Syllabus of computer for session : 2023-24**

**Class : 6**

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| **Month**  | **Ch . No.**  | **Chapter Name**  | **Activities**  | **Project** |
| April & May  | 1.  | Know about the computer | **Class Activities :****1.**Collage of different components of a computer in notebook. | **1.** Report on “Artificial Intelligence and its future ” |
|  | 2.  | Types of software & comp langu | **2**.Draw flowchart symbols and colour in notebook. |  |
| July  | 3. | More on flowcharts | **3.**Group discussion on “statements in small basic” | **2.**Write characteris- tics of an effective presentation with flowchart. |
|  | 4. | Introduction to MS Small Basic | **Lab Activities :****1.**PP presentation on “History of computers” |  |
| August  | 5. 6.  | More on Power Point MS Power Point : Giving Pre-sentations | **2.**Word document on Input,Output and Storage devices.**3.**PP presentation on mathematical tables from 2 to 10. |  |
| **September**  | **Practical exam , Revision & Half Yearly Exam , Practical topic : MS Power Point** **(Inserting Tables, Inserting Charts, Inserting Video Files, Applying Animation )** |
| October  | 7. | The Mail Merge | **Class Activities :**1.Letter writing using mail merge. |  |
| November | 8.9. | More on MS Word 2016Formulae and Functions | 2.Chart on different types of tools in Flash3.Collage on uses and popular services on the internet. | 1. Chart on different types of cell referen-cing in Excel on A4 size paper. |
| December | 10. | Adobe Flash Professional CS6 | **Lab Activities :**1.Use of mail merge features |  |
| January | 11. | More about the Internet | 2.Add a footnotes, endnotes, water-mark in word document.3. Draw a Scenery in Flash.4.Find out min,max,average,sum,percentage in MS Excel | 2. Prepare a project report on types of network. |
| **February**  | **Practical exam : - Practical topic : MS Excel****( calculating average , Percentage , Min (), Max(), IF Function )** |
| **March**  | **Annual Examination** |